
ADDENDUM

NOTES FOR CONFIRMATION CELEBRATIONS WITH BISHOP MCMANUS

ARRIVAL

A parking space near the rectory is to be reserved for the bishop's use..

VESTING

The bishop will vest in the rectory of the parish church. A separate room should be provided, near a restroom and with a glass of ice water.

SERVERS

At least 5 servers should be prepared to serve the Mass. They should have sufficient experience to take and understand clear directions from the master of ceremonies. Servers should be assigned roles prior to the day of the ceremony (i.e., mitre bearer, crozier bearer, book bearer, acolyte). Servers should be able to identify their role to the master of ceremonies when they meet him.

Servers should have designated seats (in advance) on the same side of the sanctuary as the master of ceremonies if at all possible. Minimally, the crozier bearer, mitre bearer and book bearer should be seated with the master of ceremonies.

BEGINNING MASS

Mass should begin promptly at the announced time. Confirmandi should be **in their places 5 minutes before Mass begins.**

MITRE, CROZIER, BOOK BEARERS

Bishop McManus will bow to the altar, and give up the miter and crozier, and then genuflect toward the tabernacle and reverence it.

Crozier and mitre bearers should proceed to their seats.

As the master of ceremonies and mitre bearer move away from the bishop's chair, the book bearer proceeds (without delay) to Bishop McManus (with the book open to the penitential rite).

After this point in the Mass, these 3 key servers simply take instructions from the master of ceremonies.

GOSPEL PROCLAMATION

At the conclusion of the second reading from Scripture, when the reader has arrived at his/her seat, the person proclaiming the gospel (deacon or designated priest) proceeds immediately to the bishop and asks for his blessing.

Bishop McManus will remain seated during this blessing, while all the concelebrants seated next to him stand at the beginning of the "Alleluia."

FOLLOWING THE GOSPEL

After the gospel is proclaimed the reader should insure that the pulpit is clear of all books, papers, notes, etc. If a Gospel Book is used, it should be returned to a proper place at this time.

CHOICE OF GOSPEL TEXT

Excepting solemnities (and respecting liturgical norms), the choice of the gospel text is made by the local parish community.

INTRODUCTION OF CANDIDATES

No matter how large the number of confirmandi, each name should be called by the person presenting the class (usually the pastor).

Insure that the confirmandi are instructed beforehand to remain standing until the Master of Ceremonies asks them to be seated.

CONFIRMATION RITE

Rather than having the confirmandi offer his/her own 'Confirmation name' orally to the bishop, please have a (designated) concelebrant, deacon, or catechist hold a card in view of the bishop with the printed name on it. The concelebrant does not need to say the name.

The pastor will hold the stock containing the Sacred Chrism for the bishop.

REGARDING THE PREPARATION OF BREAD AND WINE

Bishop McManus will bring a large corporal with him to each ceremony.

To avoid a lack of dignity at the fraction rite, the bishop asks that sufficient vessels with the eucharistic bread be placed on the corporal for the offertory.

If a deacon is preparing the chalice, he should be aware that only a small amount of water is poured into the chalice.

EUCCHARISTIC PRAYER

If there are two concelebrants they should both be prepared to share the eucharistic prayer with the bishop. The concelebrant to the bishop's right normally should be the first to share in it; followed by the concelebrant on the bishop's left. These two should be designated by the pastor prior to Mass.

FOLLOWING HOLY COMMUNION

Following the distribution of holy communion, two servers should again wash the bishop's hands.

When the eucharist has been placed in the tabernacle, the book bearer proceeds to the bishop for the prayer after communion.

If there are any announcements they should be made after the prayer and prior to the bishop's blessing.